



WINSTON-SALEM RESCUE MISSION

P.O. Box 595 | Winston-Salem, NC 27102
(336) 723-1848 | www.wsrescue.org

APPLICATION FOR EMPLOYMENT

Date _____

Name: _____ Phone: _____
(Last) (First) (Middle)

Address _____
(Street) (City) (State) (Zip)

Email: _____ Social Security Number: _____

If you are under 18 years of age can you provide a work permit? _____ Salary Desired: _____

Position(s) Applying For _____

How did you learn of this opening? _____ Date available for work: _____

Type of employment desired (circle all that apply):
Full-time Part-time Evenings Days
Weekends Nights Seasonal Temporary

AVAILABILITY: Please indicate the times that you are usually available for work.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

EDUCATION INFORMATION

Please circle the last year of school that you completed:

Did you complete high school?: YES NO DIPLOMA? YES NO GED? YES NO

Name of last high school attended: _____ City & State: _____

Are you currently a student? YES NO Full Time Part Time Major: _____

If you are a student, what is your current status? _____

Are you planning to pursue further studies? YES NO Explain: _____

List other certifications, licenses, or specialized training:

	Name	City/State	Course of Study	Years Attended	Did you Graduate	Degree Certification
College						
Business, Tech or Trade						
Other						

EMPLOYMENT HISTORY

List below your last four employers. Please begin with your current or most recent job first.

1. EMPLOYER: _____ Phone Number: _____
Address: _____
Job Title: _____ Dates of Employment: From _____ To _____
(mo/yr) (mo/yr)
Salary: start _____ end _____ Describe your duties and responsibilities: _____

Supervisor: _____ Phone No. /Extension: _____ Title: _____
Reason for leaving: _____

2. EMPLOYER: _____ Phone Number: _____
Address: _____
Job Title: _____ Dates of Employment: From _____ To _____
(mo/yr) (mo/yr)
Salary: start _____ end _____ Describe your duties and responsibilities: _____

Supervisor: _____ Phone No. /Extension: _____ Title: _____
Reason for leaving: _____

3. EMPLOYER: _____ Phone Number: _____
Address: _____
Job Title: _____ Dates of Employment: From _____ To _____
(mo/yr) (mo/yr)
Salary: start _____ end _____ Describe your duties and responsibilities: _____

Supervisor: _____ Phone No. /Extension: _____ Title: _____
Reason for leaving: _____

4. EMPLOYER: _____ Phone Number: _____
Address: _____
Job Title: _____ Dates of Employment: From _____ To _____
(mo/yr) (mo/yr)
Salary: start _____ end _____ Describe your duties and responsibilities: _____

Supervisor: _____ Phone No. /Extension: _____ Title: _____
Reason for leaving: _____

Please write the number(s) of any employer(s) you do not want us to contact: _____

If your name has changed or you have gone by another name during any periods of employment, please list name(s):

Can you, upon conditional offer of employment, provide genuine documentation establishing identity and eligibility to be legally employed in the United States? _____ Have you ever been convicted of a felony? _____

If yes, give dates and explain

CONVICTION WILL NOT NECESSARILY DISQUALIFY AN APPLICANT FROM EMPLOYMENT.

REFERENCES

List three personal references not related to you.

Name	Phone Number	Occupation	Years Known

Please use the space below to share your Christian testimony; you may use additional paper as needed.

APPLICANT'S CERTIFICATION

By typing my name below and electronically sending this application, I hereby certify that the information contained in this application form is true and correct to the best of my knowledge and agree to have any of the statements checked by Winston-Salem Rescue Mission (WSRM) or any of its agents unless I have indicated on this form to the contrary.

I understand and agree that:

- Any misrepresentation, falsification, or material omission of information on this application may result in my failure to receive an offer or, if I am hired, in my dismissal from employment.
- All offers of employment are conditioned on the provision of satisfactory proof of an applicant's identity and legal authority to work in the USA.
- A routine inquiry may be made during the processing of this application and I authorize WSRM and their representatives to consult with administrators/supervisors/references and academic institutions with which I have been associated and with others who may have information bearing on my professional competence.

I release from liability WSRM as well as any and all individuals, corporations or organizations for furnishing such information.

I understand that because Winston-Salem Rescue Mission is a Christian organization whose purpose is to share the gospel of Jesus Christ; employment with Winston-Salem Rescue Mission is subject to acceptance, agreement, and subscription to the Statement of Faith.

In consideration of my employment, I agree to conform to the rules and standards of Winston-Salem Rescue Mission and that my employment and compensation can be terminated AT WILL, with or without cause, and with or without notice, at any time, either at my option or at the option of WSRM.

Signature: Type Name if sending electronically via e-mail

Date

Winston-Salem Rescue Mission (WSRM) is a 501 (c)3, charitable, non-profit, Christian organization. As such, WSRM exercises our legal rights as it relates to discrimination because of religious beliefs under a BFOQ. It is the policy of WSRM to grant equal opportunities for employment to all qualified individuals without regard to race, color, sex, age, national origin, political affiliation, non-job related handicap or disability.

For Winston-Salem Rescue Mission Use Only

APPLICATION RECEIVED BY: _____ DATE: _____ ROUTED

TO: _____ DATE: _____ POSITION: _____ ROUTED

TO: _____ DATE: _____ POSITION: _____ ROUTED

TO: _____ DATE: _____ POSITION: _____

HIRED? YES NO

POSITION: _____ START DATE: _____

COMMENTS:

Questionnaire for Applicants – General

Position: _____
Winston-Salem Rescue Mission

Thank you for your interest in Winston-Salem Rescue Mission and the people we serve. We are privileged to see broken lives transformed every day through the good news of Jesus Christ.

We trust that God will send the right person with all the skills and experience we need at this time. Please take the time to review this questionnaire. Use additional space as needed.

If you remain interested, please complete and return this questionnaire. Please submit the questionnaire electronically as an attachment to employment@wsrescue.org or mail it to Winston-Salem Rescue Mission to the attention of Human Resources. Thank you.

Your name:

Date:

Phone(s):

Email:

Our Values

We are a Christian, non-denominational service ministry, meeting the physical, emotional, and spiritual needs of hurting people in the Triad area so that we might proclaim the gospel of Jesus Christ and bring glory to God.

1. Please explain why you'd like to work for WSRM.
2. We are a Christian ministry. To you, personally, who is Jesus Christ?
3. Tell us about your previous ministry experience/involvement.
4. If you are currently employed, why are you willing to leave? If not currently employed, why did you leave your last employer?
5. List five to seven words or phrases that best describe you.

6. What has been the most important/valuable correction/criticism you have received?
7. Within the workplace, what has been the greatest compliment you have been given?
8. Describe your work ethic.
9. Describe your philosophy of ministry, specifically with regard to recovery.
10. In your opinion, what do you think is crucial to exist within a recovery program/ministry?
11. Please rate yourself in the following areas on a scale of 1-10, 1 being lowest, 10 being highest..
- | | | | |
|-----------------------|-------|--------------------|-------|
| Verbal Skills | _____ | Organization | _____ |
| Written Skills | _____ | Reliability | _____ |
| Attendance | _____ | Judgment | _____ |
| Inter-personal Skills | _____ | Time Management | _____ |
| Problem Solving | _____ | Spiritual Maturity | _____ |
| Attitude | _____ | Computer Skills | _____ |
| Solution Oriented | _____ | Team Player | _____ |

**STATEMENT OF FAITH
WINSTON-SALEM RESCUE MISSION, INC.**

1. **INSPIRATION** - We believe in the inspiration, infallibility, and authority of the Bible as found in the sixty-six books of the Old and New Testament.
2. **CREATION** - We believe that God created the universe, the earth, animals, and man in six literal, twenty-four-hour days.
3. **GOD** - We believe in one God, eternally existing in three persons - Father, Son, and Holy Spirit - equal in nature, deity, power, and glory.
4. **CHRIST** - We believe in one Savior, our Lord Jesus Christ, the virgin-born Son of God. We believe in His substitutionary atonement through His blood, His bodily resurrection, and His imminent return.
5. **SALVATION** - We believe in salvation from sin by the grace of God, through faith in our Lord Jesus Christ and His blood which was shed on the cross.
6. **HOLY SPIRIT** - We believe in God the Holy Spirit, who convicts and regenerates the sinner, and indwells, seals, and guides the believer.
7. **HEAVEN** - We believe in a literal Heaven of conscious eternal blessing for the believer in our Lord Jesus Christ.
8. **HELL** - We believe in a literal Hell of conscious eternal torment in the lake of fire for those who reject the Lord Jesus Christ.

No provision of this statement of faith, once approved by the Board of Directors, shall ever be changed or subtracted from.

All full-time staff, employees, and directors shall, by signing-including electronically, pledge their agreement with this statement of faith every year.

I hereby pledge that I agree with the above without reservation.

Date

Signature: Type Name if sending electronically via e-mail