



Volunteer Guidelines

Application

All volunteers must fill out a volunteer application and be approved before volunteering.

Tour and Orientation

Before volunteering, a tour and orientation with the Volunteer Coordinator will be scheduled.

Dress Code

Please dress modestly. Clothing should be loose fitting. Avoid see through clothing and low cut tops. No midriff tops or spaghetti straps. No clothing with inappropriate logos, language or disrespectful messages. If working in the warehouse or doing yard work, closed toed and closed heeled shoes are required.

Age Requirements

Volunteers are to be at least 12 years old. Volunteers between the ages of 12 -17 years of age must be accompanied by a parent or guardian (over 21). Volunteers under the age of 12 may be approved if volunteering with a group depending on the volunteer assignment and if accompanied by a parent.

Volunteer Groups

Volunteer groups (school, church, business) are encouraged and welcomed. Student groups require 1 adult chaperone (over 21) per every 5 students.

Expectations*

Always be respectful to residents, staff, and other volunteers. Please no harsh words or profanity.

Sign-In

All volunteers are required to sign in and out with each visit.

Parking

See our MAP on the following page.

Personal Belongings

Keep personal belongings with you at all times. Please limit the personal items you bring with you while volunteering. WSRM is not liable for the loss of your personal belongings.

Weapons, Smoking, Drugs or Alcohol are not permitted on our campus. *

Resident and Client Boundaries*

- Do not exchange personal contact information with residents or clients (those receiving any type of assistance from WSRM).
- Romantic or flirtatious interactions with a resident or client is prohibited.
- Do not offer gifts consisting of money, goods or services including transportation. Do not accept gifts from residents.
- Please respect the privacy of residents. Do not post their picture to any form of social media without their permission.
- All personal information regarding residents is to be kept confidential.
- If a problem arises with a resident or client, please report it to the immediate supervisor or Volunteer Coordinator immediately.
- ***Failure to abide by these guidelines while volunteering will result in immediate dismissal and ineligibility of future volunteer opportunities.***



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Map

Parking (in **BLUE**) is available along **Oak Street** or in the parking lot in front of and behind the Mission building located at 717 Oak Street. There is also limited street parking on Trade St (**Parking section A**). Please avoid parking in our Thrift Store Parking Lot (**Parking section B**).

Our Administrative Offices are at the front of the New Life Center (**RED building 1**) on Trade St.

Groups should park on Oak St, and our team will meet you there.

