

JOB TITLE: Weekend Monitor
REPORTS TO: Manager of Programs

DEPT: Programs-Mission

STATUS: REG/PT/NE
SCHEDULE: Up to 20 hours/week
Weekend Afternoon/Evenings
Generally 12-4pm & 7-10pm, Sa & Sun.
REVISED: 06/27/2024

Winston-Salem Rescue Mission (WSRM) is helping our hurting neighbors find hope and healing through the transforming gospel of Jesus Christ. WSRM considers every position one of ministry and a vital and valued part of our staff. Therefore, it is essential that all employees of WSRM have a personal relationship with Jesus Christ and subscribe to our Mission, Core Values, and Statement of Faith.

SUMMARY OF POSITION:

Ensure the safety, security and well-being of residents and property during assigned hours. Property includes interior and exterior of Residential Program buildings, both Life Builders Center and New Life Center.

DUTIES AND RESPONSIBILITIES:

- Check and secure first floor offices in the Life Builders and New Life Center buildings.
- Note, record and report people behaving inconsistent with set WSRM policies and procedures.
- Monitor program men who are employed outside of the Mission, reporting their time of return and/or departure.
- Complete the security check list, which also includes perimeter checks of the Life Builders and New Life Center buildings and property.
- Communicate with the Program Staff Weekend Supervisor and oncoming Night Security as needed to share pertinent incident information.
- Notify the Program Staff Weekend Supervisor (or the Manager of Programs if they cannot be reached) if 911 is called; notify the Executive Director if the media arrives on site for any reason.
- Respond appropriately to emergency situations such as fire, water damage, or accidents.
- Understand and operate all security systems including alarms, fire panel, and smoke detectors for the Life Builders and New Life Center buildings.
- Respond to and diffuse situations before escalation; handle disputes and altercations appropriately.
- Other duties as assigned.

EDUCATION/EXPERIENCE:

- High School completion (GED or Diploma), or currently in progress required.
- Previous security experience preferred.
- Previous experience working with homeless or at a Rescue Mission preferred.

SKILLS & QUALIFICATIONS:

- Christian with a ministry mindset, utilizing the skills, training and experience God has provided.
- Level-headed and quick thinking; able to diffuse potentially volatile situations and exercise good judgment in alignment with WSRM values and policies.
- Honest, trustworthy, patient and firm.
- Able to separate self from situations and interact with diverse types of people (vagrants, addicted, mentally ill) with compassion and respect.
- Clear and direct communicator, able to give firm, clear instruction.
- Requires self-motivation, and the ability to work in an isolated environment.

WORKING CONDITIONS/PHYSICAL FACTORS:

The work is performed indoors and outdoors on a continuous and rotational basis, and requires physical stamina and a significant amount of time walking. The employee will interface with individuals who may be under the influence of a controlled substance or alcohol, and who may be homeless.

EQUIPMENT/TOOLS USED:

- Telephone / Cell Phone / Radio
- Camera system

Employee Signature

Date